

**Canmore Library Board Minutes
Regular Meeting on Thursday, February 23, 2023**

CALL TO ORDER: 6:27pm

In Attendance: S. Al-Abbasi* D. Balmain, G. Carling, W. Fung*, J. MacAulay, K. Marra, N. Miles*, K. Wahl*, R. Yeager*, M. Preston, T. Madge* (*attended via Zoom)

Absent: V. Domingo

Chaired by: G. Carling

WELCOME & OPENING REMARKS

G. Carling acknowledged Freedom to Read week by mentioning the library's display on censorship as well as a list of books that have been banned or challenged.

23-02-01 MOTION: K. Marra moved to accept the agenda. Seconded: J. MacAulay.
CARRIED.

23-02-02 MOTION: D. Balmain moved to accept the minutes from the January 26th, 2023, meeting. Seconded: J. MacAulay. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report. The TOC annual grant has been applied for and will show up on next month's financials. Bow Valley Learning Council has changed their name to Bow Valley Adult Learning Centre. Staffing changes have prompted a review of the part-time benefit plan. Electronic payment options and the complications surrounding implementing them were discussed.

NEW BUSINESS

2023 Strategic Planning Session: G. Carling, D. Balmain and M. Preston met with the facilitators and were posed questions about the goals of the strategic planning session. These questions are available on SYNC for Board review. A questionnaire will come from the facilitators in April prior to the planning session. Other Library Boards may have great ideas that could be incorporated into the CPL's Plan of Service.

2022 Annual Report: T. Madge went over the 2022 Annual Report and the Annual Report at-a-Glance. Annual statistics and final numbers will be presented to the public via displays and social media starting in March.

23-02-03 MOTION: G. Carling moved to accept the Library's 2022 annual report for submission to the PLSB. Seconded: K. Wahl. **CARRIED.**

Policy Updates:

23-02-04 MOTION: W. Fung moved to accept the Non-Conventional Print Resources with the changes as noted. Seconded: D. Balmain. **CARRIED.**

23-02-05 MOTION: W. Fung moved to accept the Loan of Resources policy as presented. Seconded: J. MacAulay. **CARRIED.**

23-02-06 MOTION: W. Fung moved to accept the Investment of Funds policy as presented. Seconded: K. Marra. **CARRIED.**

Insurance Renewal: M. Preston discussed the insurance policy renewal, specifically the Directors and Officers Liability Insurance which is included in the policy. The premium decreased slightly this year.

OTHER REPORTS

Committee Reports:

Endowment Committee received a report from BCCF for the period ending December 31, 2022 was not a great year for investments in general, but there was some performance improvement near year end. The Endowment Management subcommittee reviewed performance and recommends taking no grant from the fund this year.

23-02-07 MOTION: G. Carling moved to not take any disbursement grants from the endowment fund in 2023. Seconded: J. MacAulay. **CARRIED.**

Compensation Committee: The Marigold compensation report was reviewed. Data from the Town of Canmore HR department will be sought for additional salary comparisons.

Friends of the Library: The Friends have 30th anniversary activities planned.

Marigold: J. MacAulay reported on the Marigold meeting and highlights. Schedule C and population numbers were discussed. Saturday, April 22 is the next meeting at Marigold HQ. K. Marra will assist G. Carling and M. Preston in advocacy efforts regarding funding.

COUNCIL UPDATE

Property assessments were sent out and Council has been busy with various workshops. Council toured the new fire hall. The fire hall's move is tentatively scheduled for early Fall 2023.

FINANCIAL UPDATE

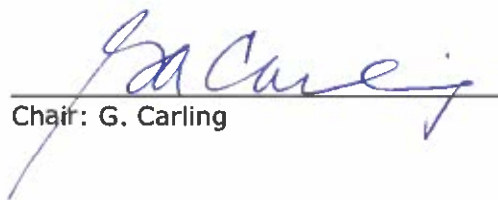
The final 2022 December financials were presented as information.

CORRESPONDENCE

- a. Proposed Changes to Railway Avenue Letter
 - Email response from Mayor Krausert
 - Email response from Trevor Reeder
- b. Marigold 2023 Shared Collections Budget Letter
- c. Marigold 2023 Numbers Letter
- d. Marigold February Newsletter (sent electronically)
- e. Invitation from ACFA to participate in the 2023 Franco-Albertan flag raising

Meeting adjourned at 7:35pm.

Date of next regular meeting: Thursday, March 23, 2023 at 6:30pm


Chair: G. Carling


Treasurer: V. Domingo