

Canmore Library Board Minutes
Regular Meeting on Thursday, November 24, 2022

CALL TO ORDER: 6:32pm

In Attendance: S. Al-Abbasi, D. Balmain, G. Carling, V. Domingo, W. Fung (Z), J. MacAulay (Z), K. Marra, N. Miles, K. Wahl (Z), R. Yeager (Z), M. Preston, T. Madge (Z)

Guests: D. Komar

Chaired by: G. Carling

WELCOME & OPENING REMARKS

G. Carling initiated a Round Table to introduce and welcome the new Board members.

Library snapshot: D. Komar gave an overview of the Library's mending practices.

22-11-01 MOTION: K. Marra moved to accept the consent agenda. Seconded: D. Balmain.
CARRIED.

22-11-02 MOTION: V. Domingo moved to accept the agenda. Seconded: K. Wahl.
CARRIED.

22-11-03 MOTION: D. Balmain moved to accept the minutes as amended from the October 27th, 2022, meeting. Seconded: K. Marra. Abstained: R. Yeager and N. Miles. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report.

Policy Updates:

22-11-04 MOTION: J. MacAulay moved to accept the Gifts and Donations and Resource Sharing policies as updated. Seconded: K. Wahl. **CARRIED.**

The ALTA Membership was auto renewed in November consistent with the approved 2023 budget. The renewal will be added to the Board Calendar for discussion next year.

NEW BUSINESS

Slate of Officers/Committees/Reps

The committees and sub-committees were discussed. The Strategic Planning Committee is planning to invite a member of the public, D. Saunderson to join the Committee as a public committee member. The Library's Marigold representative will be appointed by Town Council.

2022-2023 Slate of Library Board Officers:

Chair: G. Carling (signing officer)

Vice Chair: S. Al-Abbasi (signing officer)

Treasurer: V. Domingo (signing officer)

Corresponding Secretary: J. MacAulay

Marigold Trustee: J. MacAulay

Marigold Alternate: R. Yeager (to be appointed by Council)

Friends Liaison: G. Carling

22-11-04 MOTION: G. Carling moved to accept the slate of officers and signing authorities as presented. Seconded: K. Marra. **CARRIED.**

Staff Christmas Gift

22-11-05 MOTION: G. Carling moved to spend \$50 per person up to \$1000 for a staff seasonal celebration. Seconded: J. MacAulay. **CARRIED.**

Insurance Renewal: a pre-renewal questionnaire was received by the library prior to the library's insurance policy being renewed. M. Preston has the current policy and the questionnaire available for those who wish to review it.

FINANCIAL UPDATE

The October financials were presented as information. The 2023-2026 Revised budget was discussed.

OTHER REPORTS

Committee Reports:

Strategic Planning: D. Balmain briefly went over the Plan of Service questionnaire responses, specifically discussing reoccurring themes within the comments sections. D. Balmain and G. Carling plan to approach community groups to discuss partnerships and community involvement. Three names have been put forward for Strategic Planning facilitators, but they are expensive. Local alternatives were discussed.

ACTION: Please send any names or contact information regarding local facilitators to D. Balmain before the January 2023 meeting.

Volunteer Hours:

ACTION: All Board members should submit their monthly volunteer hours to G. Carling.

Friends of the Library: The Book sale held November 17-20th raised \$3177.00 with about \$85.00 in donations for the Endowment Fund.

Marigold: The next meeting is on Saturday, November 26th.

Endowment Fund Working Group: The fund-raising campaign is underway with \$7695 being raised through November 18. M. Preston and Library Champion S. Legault were interviewed for the radio.

ACTION: M. Preston will circulate the link to the radio interview once it is available.

Council Update: Council has been busy with capital and operating budgets and annual schedules.

CORRESPONDENCE

Marigold November Newsletter (sent electronically)

Letter from Rebecca Shulz, Minister of Municipal affairs

Letter to Rebecca Shulz, Nov 7, 2022

Alberta Municipalities Insurance and Risk

As the result of a request and since Library Board meetings are public, future meeting agendas will be posted on the Library website.

Meeting adjourned at 7:59pm.

Date of next regular meeting: Thursday, January 26th, 2023 at 6:30pm


Chair: G. Carling


Treasurer: V. Domingo

ACTIONS:

- **Please send any names or contact information regarding local facilitators to D. Balmain before the January 2023 meeting.**
- **All Board members should submit their monthly volunteer hours to G. Carling.**
- **M. Preston will circulate the link to the interview once it is available.**

