

**Canmore Library Board Minutes
Regular Meeting on Thursday, June 23rd, 2022**

CALL TO ORDER: 6:34pm

In Attendance: A. Baker, D. Balmain, G. Carling, V. Domingo, W. Fung, E. Lyster, J. MacAulay, K. Marra, K. Wahl, M. Preston, T. Madge.

Guests: K. Husdal, A. Morgan

Chaired by: G. Carling

Absent: S. Al-Abbasi

WELCOME & OPENING REMARKS

G. Carling acknowledged National Indigenous History Month.

Library snapshot: A. Morgan and K. Husdal gave an overview of the Library's Summer Reading Game.

22-06-01 MOTION: A. Baker moved to accept the agenda. Seconded: D. Balmain.
CARRIED.

22-06-02 MOTION: V. Domingo moved to accept the minutes of the May 26th, 2022 meeting. Seconded: A. Baker. **CARRIED.**

LIBRARY REPORTS & CONTINUING BUSINESS

Library Director's Report (as submitted): M. Preston entertained questions from the Board regarding the monthly report.

NEW BUSINESS

Policy Updates:

22-06-03 MOTION: A. Baker moved to accept the Public Health Emergency policy as circulated. Seconded: K. Wahl. **CARRIED.**

22-06-04 MOTION: D. Balmain moved to accept the Prevention of Harassment & Workplace Violence policy as circulated. Seconded: J. MacAulay.
CARRIED.

FINANCIAL UPDATE

The May 2022 financials were presented as information.

OTHER REPORTS

Committee Reports:

Strategic/Plan of Service Committee: Surveys for users and non-users are being developed. Target demographics/community groups have been identified. Goal is to have the Plan of Service survey finalized by next month so some surveys can be done during the Folk Fest and the main community survey will be conducted in the Fall.

Board Development: The committee has started to solicit new Board members for the Fall.

ACTION: Please let G. Carling know if you are planning to reapply to the Library Board for a second term.

The estimated Volunteer Board members hours were collected.

ACTION: G. Carling will send out a reminder to Board members prior to the next meeting to collect estimated Volunteer Board Hours.

Friends of the Library: The last meeting was held on June 21st. The next book sale will be in August, and the Friends have a booth at the Market in August as well. The AGM will be held in October.

Marigold: M. Toombs has retired as CEO of Marigold. L. Price is the new CEO for Marigold. There was an article in the Marigold newsletter regarding Truth and Reconciliation records.

Endowment Fund Working Group: The Endowment Fund has been up impacted by stock market declines in 2022, although it has fared better than the market average. The BCCF is hosting a meeting to discuss fund management. The working groups has secured enough matching donations for the Fall campaign to have the first \$10,000 double matched.

ACTION: G. Carling will forward the meeting invite for the BCCF meeting on July 20th to V. Domingo.

Council Update: Paid Parking is coming in which may impact the Library's parking availability. The library's contributions to circular economies were recognized by a delegation to Council. Bow Valley Connections are looking for space and programming for neurodiverse community members. Canada Day festivities are planned. The Town's Strategic Plan for 2023-2027 is complete and available online for viewing.

CORRESPONDENCE

Marigold June Newsletter (sent electronically)

22-06-05 MOTION: A. Baker moved to go into in camera. Seconded: D. Balmain.
CARRIED.

22-06-06 MOTION: G. Carling moved to come out of in camera. Seconded: A. Baker.
CARRIED.

22-06-07 MOTION: G. Carling moved that the Board accept the report and the recommendations of the Evaluation Committee to award bonus pay to the Library Director as discussed, with instructions by the Chair to follow. Seconded: K. Marra. **CARRIED.**

Meeting adjourned at 8:04pm.

Date of budget meeting: Thursday, August 25th, 2022 at 6:30pm

Date of next regular meeting: Thursday, September 22nd, 2022 at 6:30pm


Chair: G. Carling


Treasurer: V. Domingo

ACTIONS:

- **Please let G. Carling know if you are planning to reapply to the Library Board for a second term.**

- **G. Carling will send out a reminder to Board members prior to the next meeting to collect estimated Volunteer Board Hours.**
- **G. Carling will forward the meeting invite to V. Domingo.**