

**Canmore Library Board**  
**Regular Meeting of Thursday, January 27<sup>th</sup>, 2022**  
**at 6:30 p.m. via ZOOM**

**Agenda Items**

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1.	Welcome and opening remarks: Snapshot: Library Time Capsule Overview	G. Carling T.Madge/M.Preston
2.	Approval of Agenda	G. Carling
3.	Approval of Consent Agenda a. In-house Use Survey	
4.	Approval of Minutes a. Regular Meeting on November 25 <sup>th</sup> , 2021	G. Carling
5.	Library Reports & Continuing Business a. Library Director's Report b.	M. Preston
5.	New Business b. New Board Member/Treasurer Appt c. 2020 Annual Report d. Policy Review/Updates: -1.3 Board Member Code of Conduct -4.12 Wage & Salary Administration (Bonus Pay Section-NEW) -4.15 Records Retention -4.16 Recruitment & Selection -4.6.2 Vaccination (NEW)	G. Carling T.Madge/M.Preston W. Fung
6.	Other Reports a. Committee Reports (as required) b. Friends of the Library c. Marigold	As required G. Carling J. MacAulay
7.	Council Update	K. Marra
8.	Financial Update a. November Financials b. 2021 Audit	V. Domingo
9.	Correspondence a. Marigold January Newsletter (sent electronically) b. Letter from Ric McIver, Minister of Municipal Affairs: Season's Greetings	
10.	Action Items: -The strategic committee will come up with a list of statistics they would like to see reported in chart or graph format. -The policy committee will bring recommendations on short term emergency pay and vaccination status of staff to the January meeting.	

11.	Adjournment	
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Date of next regular meeting: Thursday, **February 24th, 2022** at 6:30pm